



WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

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Corporate Identity Number : U75142WB1967SGC026988

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Notification

The need of providing various services in Industrial Parks and estates of WBIDC through the on-line mode, in view of Easing Business was under active consideration of the State Government for some time and in view of above, it has been decided to introduce Building Plan Approval and Occupancy Certificate for Industrial purpose in Industrial Parks and estates of WBIDC through online mode and accordingly it has been decided that all the applications for the above purposes in municipal areas will be submitted by the applicant through online mode.

For successful implementation of the initiative and in order to place a regulatory mechanism for this purpose, the following mandates **while granting Building Plan Sanction, together with — e-intimation to authorities of plinth level completion & Common Completion Request Form cum Occupancy Certificate Application** for Industries shall be followed in the light of existing building rules in the State of West Bengal:

i. All applications for construction permit, Common Completion Request cum Occupancy Certificate are submitted online.

ii. All queries/clarifications related to investor's application are sought once and within **7 days** of receiving the application.

iii. Construction permits, including sanctioning of building permits, inspections during construction stage and final completion **CUM** occupancy certificate shall be provided within 45 days, in the following time frame —

I Building Plan approval is **provided** within **30** days

II Plinth Inspection is done **within** **7** days of intimation

Final completion/occupancy certificate is provided within **8** days (7 days for inspection + 1day for issuing the certificate).

iv. A single, joint site inspection will be carried out by all concerned authorities such as Fire, Sewerage, Electricity, Labour (such as Factory license), Water Department and internal departments responsible for granting construction permits.

v. WBIDC shall obtain inspection reports from the concerned Departments/authorities and submit the same online positively within **48 hours** of inspection to the Department.


Managing Director
WBIDC