



# WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LTD.

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

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Corporate Identity Number : U75142WB1967SGC026988

No: WBIDC/EODB/BRAP 2017/BUILDING PLAN/1106

Dated: 17<sup>th</sup> August, 2017

## MEMORANDUM

The need for providing various services in Industrial Lands and Estates of WBIDC through online mode, in view of Ease of Doing Business was under active consideration of the State Government for some time and in view of the above, WBIDC has introduced Building Plan Approval, Plinth Inspection and Certificate of inspection after plinth level completion and Occupancy Certificate for this purpose in its Industrial Lands/Estates through online mode under E-District Mission Mode Programme.

For successful implementation of the initiative and in order to place a **Conflict Resolution Mechanism** for this purpose, the following procedure shall be followed the light of existing building norms and statutes:

WBIDC for providing Building Plan Approval, Plinth Inspection and Certificate of inspection after plinth level completion and Occupancy Certificate online to the applicant in their respective jurisdiction, shall comply as per with the defined timeline and Designated Authority for this purpose. For any breach in service delivery mechanism, applicant may approach Appellate Authority or Reviewing Authority as the case may be, for this purpose in the table below:

Sl.	Services	Designated Officer	Stipulated Time Limit	Appellate Officer	Reviewing Officer
<b>West Bengal Industrial Development Corporation Limited (WBIDC)</b>					
1.	Building Plan Sanction	Concerned Official of WBIDC	30 days	Executive Director, WBIDC	Managing Director, WBIDC
2.	Plinth Inspection and Certificate of inspection after plinth level completion	Concerned Official of WBIDC	7 days	Executive Director, WBIDC	Managing Director, WBIDC
3.	Occupancy Certificate	Concerned Official of WBIDC	8 days	Executive Director, WBIDC	Managing Director, WBIDC

If any of the scheduled date is a Government holiday, then the immediate next working day will be the timeline for this purpose.

  
Managing Director

No: WBIDC/EODB/BRAP 2017/BUILDING PLAN/1106

Dated: 17<sup>th</sup> August, 2017

Copy Forwarded for information and necessary action to the:

1. Executive Director, WBIDC- P.Kamalakanth
2. Executive Director, WBIDC- S. Basu
3. Head Eodb Cell, ICE Department
4. Concerned Officer, Building Plan Sanction, WBIDC

  
Managing Director