

**Application for Remission of Stamp Duty and Registration Fee Under  
West Bengal Incentive Scheme-2004**

To  
The Director of Industries  
West Bengal

Sir,

I, ....., son of .....  
Proprietor/Partner/Director/Managing Director/Chairman/Authorized Signatory/ on behalf of the  
Industrial Unit known as..... hereby apply for Remission of Stamp Duty and  
Registration Fee in terms of the provisions of WBIS 2004, in respect of the land and/or building  
identified for setting up of the project for which Registration Certificate and Eligibility Certificate  
have already been issued under the said scheme.

The necessary particulars are given below:

- i) Name of the applicant Unit :
- ii) No. and date of Registration Certificate issued by the  
Directorate of Industries, West Bengal :
- iii) No. and date of Eligibility Certificate issued by  
WBIDC Ltd. :
- iv) Location of the land/building identified :

  - a) Name of the location :
  - b) Municipality :
  - c) Block :
  - d) Post Office :

- e) District :

  - v) Registration Office :

    - a) Name :

- b) Address :
- c) Telephone No. :

  - d) Fax No. :

- vi) Schedule of land (details)  
Area, Mouza No., Dag No., JL No. etc :
- vii) Description of building, if any (details) :

- viii) Steps taken for purchase /allotment/ acquisition  
of the identified land / building :
- ix) Probable date of registration :
- x) Estimated value of Stamp Duty & Registration Fee :

The particulars furnished hereinbefore are according to our books of accounts and records are true to the best of my knowledge and belief.

Date:

Signature of the Applicant

Place:

Name and Status of the signatory

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Seal of the Applicant Unit

Documents to be enclosed:

- i) Schedule of the lands.
- ii) Sketch map of the area identified.
- iii) Copies of documents regarding availability of the land.