

**Composite Application for Registration and Eligibility Certificate under the West Bengal Incentive Scheme - 2004**

**(To be submitted in duplicate)**

1. (a) Name of the Applicant Unit : .....
- (b) Local Office Address : .....
- Telephone No. : .....
- Fax No. : .....
- e-mail Address : .....
- (c) Address of the Registered Office : .....
- Telephone No. : .....
- Fax No. : .....
- e-mail Address : .....
- (d) Name and Designation of the contact person : .....
- Telephone No. : .....
- Fax No. : .....
- e-mail Address : .....

2. Whether the Project (against which the Application for Incentive Registration is being made) is for : (please tick any)

- (a) Establishment of a new unit :
- (b) Expansion project in the existing unit :
- (c) Expansion project in a new location :

3. (a) Constitution : Private Ltd./Public Ltd./Co-operative/Partnership  
(tick whichever is applicable)
- (b) Date of establishment/ incorporation/Registration of the Company/Co-operative :

4. Location/address of the unit : .....

(A) Location of the Project against which Registration is sought

Name of the Location : .....

Police Station : .....

Municipality/Block : .....

Post Office : .....

District : .....

Telephone No. : .....

Fax No. : .....

(B) Location of other units (if any) in West Bengal

Location : District :

Location : District :

Location : District :

5. Project cost :

5.1 New Scheme

<b>(Rs. in lakhs)</b>			
	<b>Estimated Cost</b>	<b>As approved by the Financial Institutions/ Banks</b>	<b>Investment already made on or after 01.04.2003</b>
Land			
Building			
Plant & machinery			
Misc. fixed assets			
Engineering fees			
Preliminary and preoperative expenses			
Margin money for working capital			
<b>Total</b>			

5.1.1 Means of finance :

<b>(Rs. in lakhs)</b>		
	<b>Proposed</b>	<b>Approved</b>
<b>Share Capital</b> Promoters/Financial Institutions/Public		
<b>Term Loans</b> Financial Institutions/Banks		
<b>Unsecured Loans</b>		
<b>Others (if any)</b>		
<b>Total</b>		

5.2 Expansion scheme :

<b>(Rs. in lakhs)</b>			
	<b>Estimated</b>	<b>As approved by the Financial Institutions/ Banks</b>	<b>Investment already made on or after 01.04.2003</b>
Land			
Buildings			
Plant & machinery			
Misc. fixed assets			
Engineering fees			
Preliminary and preoperative expenses			
Margin money for working capital			
<b>Total</b>			

5.2.1 Means of finance :

	<b>(Rs. in lakhs)</b>	
	<b>Proposed</b>	<b>Approved</b>
<b>Share Capital</b> Promoters/Financial Institutions/Public		
<b>Term Loans</b> Financial Institutions/Banks		
<b>Unsecured Loans</b>		
<b>Others (if any)</b>		
<b>Total</b>		

6. Name of proposed items :  
(For which Registration is sought)
- Items of manufacture** **Annual capacity**
- 6.1. In case of expansion by :  
manufacturing new article(s)
- Items of manufacture** **Annual capacity**
- 6.2 In case of expansion by :  
manufacturing an existing item
- Items of manufacture** **Existing capacity** **Additional capacity**
- Total capacity after expansion**
7. Whether any of the items of :  
manufacture is reserved for SSI  
(If yes, mention the names)
8. Whether the application is/was :  
registered under S.S.I.
9. Factory Registration No. :
10. Number and date of Govt. of :  
India approval in the form  
of Secretariat for Industrial  
Assistance Acknowledgement  
Reference No./Letter of Intent/  
Industrial Licence/Other approval.
11. Power requirement (KVA) :
12. Employment potential in the project :  
(a) Managerial :  
(b) Factory workers :  
(c) Other workers :
13. (a) Whether the location :  
conforms to WBPCB norms

Green	Orange	Red	Special Red
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- (b) Category under which the Project falls (Please tick) :
- (c) Arrangements made/proposed for treatment and discharge of effluent/prevention of water/air pollution :
14. Estimated daily requirement of water and source of supply :
15. Specific incentives claimed for sanction under the West Bengal Incentive Scheme, 2004 :
- i) Capital Investment Subsidy :
  - ii) Interest Subsidy :
  - iii) Employment Generation Subsidy :
  - iv) Waiver of Electricity Duty :
  - v) Refund of Stamp Duty and Registration Fee :
  - vi) Others (if any) :
16. \*Whether the applicant was accorded Registration Certificate by the Directorate of Industries and Eligibility Certificate by WBIDC under the West Bengal Incentive Scheme, 1971/1978/1983/1989/1993/1999/2000/2004. If so,
- (a) D.I. Registration Certificate Number and Date :
  - (b) Eligibility Certificate Number and Date :
  - (c) Whether any incentive(s) has (have) been obtained under the above Certificates :
  - (d) Present status of the project(s) mentioned under 16 :

\* Annex Statement, if required

17. Likely date of commissioning of the project for which registration is sought

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## **DECLARATION**

*CERTIFIED* that the statements in the application are true to the best of my knowledge and belief.

We also undertake the provisions of the Coastal Regulation Zone (CRZ), 1991, will not be violated by implementation of the projects under this application.

**Signature of the applicant**

**Name and Status of the signatory**

Place :

Date :

\_\_\_\_\_  
Seal of the Industrial Unit

### **Documents to be enclosed :**

- (a) A copy of the Memorandum and Articles of Association issued by the Registrar of Companies.
- (b) A Statement of the names and addresses of the Director/Partners/Owners of the company.
- (c) A copy of the Acknowledgement Reference No. by SIA/Letter of Intent/ Industrial Licence/ other Government of India approval.
- (d) A Project report — including pollution control measures envisaged.
- (e) Photocopy of sanction letter from the Central Financial Institution/State Financial Institution etc. sanctioning loan and other financial assistance towards meeting the cost of the project, certified by a Director of the Company.
- (f) Copy of the audited balance-sheet for last 2 years.  
(in case of expansion project)
- (g) A list of plant and machinery required for the project (with value)
- (h) Statement in respect of requirement of raw material for the project (including names and quantity required per annum).
- (i) Existing manufacturing activities in West Bengal stating items, annual approved capacity, annual installed capacity, annual production during last three years (in quantity & value in Rs, Lakh).

### **For Office Use :**

<b>File No.</b>	<b>District</b>	<b>Date of Receipt</b>	<b>Date of Approval</b>	<b>Date of Issue</b>

**Form No -I**  
**Composite Application for Registration and Eligibility Certificate under the**  
**West Bengal IT Incentive Scheme 2004**  
**(To be submitted in duplicate)**

- 1.(a) Name of the Applicant Unit :
- (b) Local Office Address :  
 Telephone No. :  
 Fax No :  
 e-mail Address :
- (c) Address of the Registered Office :  
 Telephone No. :  
 Fax No. :  
 e-mail Address :
- (d) Name and Designation of a contact person :  
 Telephone No. :  
 Fax No :  
 e-mail Address :

2. Whether the Project (against which the application for Incentive Registration is being made ) is for :  
 (Please tick any)

- (a) Establishment of new unit :
- (b) Expansion project in the existing unit
- (c ) Expansion project in a new location

3 (a) Constitution: Private Ltd/Public Ltd/ Co-operative/ Partnership  
 (tick whichever is applicable)

(b) Date of establishment/incorporation/  
 registration of the Company/co-operative

4. Location/address of the unit :

(A) Location of the Project against which Registration is sought

Name of the Location :  
 Police Station :  
 Municipality/Block :  
 Post Office :  
 District :  
 Telephone No :  
 Fax No. :

## (B) Location of other units (if any ) in West Bengal

Location : District :  
 Location : District :  
 Location : District :

## 5. Project cost :

## 5.1 New Scheme

	Estimated Cost	As approved by the Financial Institutions/Banks	(Rs. In lakhs)
			Investment already Made on or after 01.01.2000
Land			
Building			
Plant & Machinery			
Misc. fixed assets			
Engineering fees			
Preliminary and Preoperative expenses			
Margin money for working capital			
<b>Total</b>			

## 5.1.1 Means of Finance :

(Rs in lakhs )		
	Proposed	Approved
<b>Share Capital</b> Promoters/Financial Institutions/Public		
<b>Term Loans</b> Financial Institutions/Banks		
<b>Unsecured Loans</b>		
<b>Subsidy</b> State Capital Investment		
<b>Others (if any )</b>		
<b>Total</b>		

## 5.2 Expansion Scheme :

	Estimated Cost	As approved by the Financial Institution/Banks	(Rs. In lakhs)
			Investment already made on or after 01.01.2000
Land			
Building			
Plant & Machinery			
Misc. fixed assets			
Engineering fees			
Preliminary and Preoperative expenses			
Margin money for working capital			
<b>Total</b>			

## 5.2.1 Means of Finance :

(Rs in lakhs )		
	Proposed	Approved
<b>Share Capital</b> Promoters/Financial Institutions/Public		
<b>Term Loans</b> Financial Institutions/Banks		
<b>Unsecured Loans</b>		
<b>Subsidy</b> State Capital Investment		
<b>Others (if any )</b>		
<b>Total</b>		

6. Name of proposed items (for which Registration is sought ) :

**Items of manufacture** **Annual capacity**

6.1 In case of expansion by manufacturing new article(s) :

**Items of manufacture** **Annual capacity**



**DECLARATION**

**CERTIFIED** that the Statements in the application are true to the best of my knowledge and belief.

**Signature of the applicant**

**Name and Status of the Signatory**

**Place :**

**Date :**

\_\_\_\_\_  
**Seal of the IT Unit**

**Documents to be enclosed:**

- (a) A copy of the Memorandum and Articles of Association issued by the Registrar of companies.
- (b) A Statement of the names and addresses of the Directors/Partners/Owners of the company.
- (c) A Copy of the Acknowledgement Reference No. by SIA/Letter of Intent/Industrial Licence/Other Government of India approval.
- (d) A Project Report
- (e) Photocopy of sanction letter from the Central Financial Institution/State Financial Institution etc. sanctioning loan and other financial assistance towards meeting the cost of the project, certified by a Director of the Company.
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(in case of expansion project )
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- (h) Statement in respect of requirement of raw material for the project (including names and quantity required per annum)
- (i) Existing manufacturing activities in West Bengal stating items, annual approved capacity, annual installed capacity, annual production during last three years (in quantity & value thereof in Rs lakhs ).

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