

WEST BENGAL INDUSTRIAL DEVELOPMENT CORPORATION LIMITED
(A GOVERNMENT OF WEST BENGAL UNDERTAKING)
“PROTITI”,23, Abanindranath Thakur Sarani (Camac Street), Kolkata- 700 017
Phone no : +91 33 2255 3700-705, Fax : +91 33 2255 3737
Email : [wbdc@wbfdc.com](mailto:wbidc@wbfdc.com) www.wbidc.com

NOTICE INVITING QUOTATION.

Notice Inviting Quotation no: - ADM/IT/Tender/I/25-26/1958

Date: 10.02.2026

Sealed Quotations are invited on behalf of WBIDCL by the Managing Director, West Bengal Industrial Development Corporation, PROTITI, 23, Abanindranath Thakur Sarani, Kol – 700017, for the **Purchase of 1 nos of HP ScanJet Pro Scanner at WBIDC Office, PROTITI, 23, Abanindranath Thakur Sarani, Kolkata – 700017**”, from reputed OEM (Original Equipment Manufacturer) or their authorized partner or IT items Distributers / sub distributers as per the GeM Portal pricing of the offered model for the this.

Sl no	Description of the Item.	Quantity.	Unit.	Rate to be quoted including all taxes. (In Rs.)	Amount (In Rs.)
1	HP ScanJet Pro N4600 fnw1	1	Each	(To be filled in part)	
Total					

The quotation paper is available at the above mentioned office address from 10 .02.2026 during the office working hours and at the website of ‘www.wbidc.com’.

Last date of submission of quotations: 17.02.2026 by 3.00P.M

Date of opening of quotation: 18.02.2026 at 2.00PM.

Terms and Conditions.

1.The quotation is to be submitted in a sealed envelope in the drop box kept in the office of WBIDC i.e PROTITI Building,23, Abanindranath Thakur Sarani, (Camac street), Kolkata – 700017. The envelop should be super scribed as “Quotation for supply HP ScanJet Pro Scanner at WBIDC Office, PROTITI, 23, Abanindranaththakur Sarani, Kol – 700017”, and should contain the name and address of the quotationer.

2. The quotationer will have to submit the following documents along with the quotation.

- a) Self –attested photo copy of valid GST registration certificate.
- b) Self-attested photocopy of valid trade license.
- c) Self-attested photocopy of PAN card.



West Bengal
Industrial Development
Corporation

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3. The bidder quoting the lowest rates abiding the specification and if all other conditions are satisfied, may be issued to work contract.
4. The quoted price should include all kinds of taxes and duties like GST and all other as applicable.
5. Statutory deduction towards ST, IT, GST, e.t.c or as applicable time to time will be deducted from the bill / bills
6. Payment will be made only after successful delivery and completion of the work in all respect.
7. All payment will be made in account payee cheque / direct bank transfer only.
8. The participants in the quotation process may remain present personally or may send their authorized representative during opening of their quotations.
9. Submission of quotation will imply that the quotationer will abide by all the terms and conditions of this" Notice Inviting Quotations".
10. The bidder/ quotationer will sign on every page of N.I.Q as a token of acceptance of the terms and condition
11. Conditional quotation will not be accepted and shall be deemed as "informal"
12. In connection with the work, Arbitration will not be allowed.
13. In case of any dispute arise during execution of the work or after completion of the work, Managing Director, WBIDCL reserves the right to accept / cancel/ change/ modify this notice completely or partially without giving any notice to anybody.
14. The quotation shall remain valid for 30(thirty) days from the stipulated last date for submission of bid.
15. The contractor shall abide by all the local bylaws and act relating to the works and the regulations e.t.c of the Government and local authorities.

By order,

Managing Director
WBIDC